



## Personnel Committee

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Date: Monday 12 December 2016

Time: 11.30 am

Venue: Scrutiny Committee Room, Level 2, Town Hall  
Extension

Everyone is welcome to attend this committee meeting.

### **Access to the Scrutiny Committee Room**

Public access to the Scrutiny Committee Room is over the bridge from level 2 of the old Town Hall building. **There is no public access from within the Town Hall Extension.**

The bridge has a moderate incline so if you have limited mobility you may wish to call 0161 234 3241 for information on alternative access.

## Membership of the Committee

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### **Councillors -**

Andrews, Battle, Bridges, Flanagan (Chair), Leese, N Murphy, S Murphy, S Newman, B Priest and Rahman

## Agenda

- 1 **Urgent business**  
To consider any items which the Chair has agreed to have submitted as urgent.
- 2 **Appeals**  
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
- 3 **Interests**  
To allow members an opportunity to declare any personal, prejudicial or disclosable pecuniary interest they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of council tax/council rent arrears. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.
- 4 **Exclusion of the Public**  
The officers consider that the following three items contain exempt information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Committee is recommended to agree the necessary resolutions excluding the public from the meeting during consideration of these items.
- 5 **Minutes**  
To approve as a correct record the minutes of the meeting of the Committee on 1 December 2016 (enclosed).
- 6 **Chief Executive Recruitment Panel Minutes**  
To receive the minutes of the meetings of the Chief Executive Recruitment Panel on 12 October, 14 November, 23 November and 1 December 2016 (enclosed).
- 7 **Terms of the Appointment of the Chief Executive**  
A report by the Interim Director of HR/OD will follow.

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### Readmission of the Public

- 8 **Senior Pay and Grading**  
A report by the Chief Executive and the City Treasurer will follow.
- 9 **Market Rates Policy**  
A report by the Chief Executive and the City Treasurer will follow.
- 10 **Career Progression for Lower Paid staff**  
A report by the Deputy Chief Executive and the Interim Director of HR/OD will follow.
- 11 **Chief Information Officer**  
A report by the Chief Executive and the City Treasurer will follow.

## Information about the Committee

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The Personnel Committee is made up of the Leader of the Council (or a Deputy), the 8 Executive Members, and the Assistant Executive Member (Finance and Human Resources).

Amongst its responsibilities, the Personnel Committee considers department staffing and organisational reviews; determines collective and corporate terms and conditions of staff and 'market rate' supplements. The Committee also determines the assignment and re-grading of certain posts and policies relating to local government pensions.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

The Council welcomes the filming, recording, public broadcast and use of social media to report on the Committee's meetings by members of the public.

Agenda, reports and minutes of all council committees can be found on the Council's website [www.manchester.gov.uk](http://www.manchester.gov.uk)

Smoking is not allowed in Council buildings.

Sir Howard Bernstein  
Chief Executive  
Town Hall, Albert Square  
Manchester, M60 2LA

## Further Information

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For help, advice and information about this meeting please contact the Committee Officer:

**Donald Connolly**

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Email: [d.connolly@manchester.gov.uk](mailto:d.connolly@manchester.gov.uk)

This agenda was issued on **2 December 2016** by the Governance and Scrutiny Support Unit, Manchester City Council, Town Hall, Albert Square, Manchester, M60 2LA.